

**RENTAL ASSISTANCE PROGRAM STATISTICS**

ACTIVITY	11/2007	12/2007	1/2008	2/2008
Applications	44	34	51	27
71 Walk-in/Appointments	86	87	109	71

WAIT LIST	10/2007	11/2007	12/2007	1/2008	2/2008
Section 8 Vouchers *	589/537	591/540	561/531	510/473	517/474
Parkview Knoll	87	89	89	83	86
Blue Mountain Estates	55	56	58	53	56
Scattered Sites	13	13	14	13	14
Schoolhouse Manor	42	43	43	37	39
Monterey House	13	13	14	12	13
Francis Murphy Apartments	50	53	50	58	60
Springfield Manor	84	86	88	80	83

\* Where two numbers are shown, the first is total applications and the second is persons free of debts or criminal records that would bar them from participation.

Vouchers	11/2007	12/2007	1/2008	2/2008	3/2008	YTD Proj
Available	498	498	498	498	498	1,494
Utilized	483	483	492	492	483	1,467
Occupancy	96.99%	96.99%	98.80%	98.80%	96.99%	98.19%

PUBLIC HOUSING	12/2007	1/2008	2/2008	Vacancy	Occupancy	Move in	Move Out
PVK	28	28	28	0	100%	0	0
BME	28	28	28	0	100%	0	0
Scat*	22	21	22	2	100%	1	0

\* 2 units are "off-line" for major capital improvement work.

RENTAL PARTNERSHIP	12/2007	1/2008	2/2008	Vacancy	Occupancy	Move In	Move Out
SHM	32	31	31	1	97%	0	0
Monterey	24	24	23	1	96%	0	1
Francis Murphy	120	120	119	1	99%	0	1
Springfield Manor	36	36	36	0	100%	0	0

## I. Reports

- A. Development - We hope to have a new set of site sketches ready for our March meeting.
- B. New office space - The March board meeting will be held at the new office space on the 2<sup>nd</sup> floor of 319 East Antietam Street. Ample free parking is available just to the east of the building. Go around the building to the left and look for the drive-through to the larger lot just beyond the reserved parking spaces for the Children's Doctor.
- C. Section 8 funding - In March we will receive \$7,178 in additional administrative fee funding from HUD - a bonus for having kept our program fully leased. We will also receive an additional \$12,394 to pay rent-portions to landlords.

## II. Action items

- A. County Comprehensive Plan - Washington County is revising its Comprehensive Plan. Chapter 11 of the Plan deals with housing issues. Included with this month's mailing, staff have indicated material they would recommend deleting by using ~~strikeout~~ text and material to be considered for addition by printing in **red**. The invitation extended to the Authority to provide feedback on the Plan document can come from staff or from the Board. While some of the suggestions are editorial in nature, the inclusion of two of the more significant recommendations from the work of the County's Workforce Housing Committee, Inclusionary Zoning and ongoing funding for a County Land Trust, would actually give the Plan document much more influence in years to come. The first recommendation, the housing study, will be a tool for making policy changes but advocates for stronger housing policies tend to agree that we would be farther ahead today if these measures had been adopted years ago. There is also language in the Workforce Housing Study relative to housing need that most certainly could be placed in the Plan revision that is being considered identifying several trends that do not require a comprehensive housing study.
- B. Budget for FY2009 - Our draft of the July 1, 2008 to June 30, 2009 combined budget for all of our programs is included in this month's mailing. At this meeting staff are recommending adoption of resolution 2008-4 as follows:
  - WHEREAS, the Housing Authority of Washington County has determined that the cost of living has increased in this jurisdiction by a factor of 3.46% in the past year, based on the General Schedule Government Services increase factor for 2008 used in the Baltimore/Washington area;*
  - WHEREAS it is necessary to insure that wages and salaries offered by the Authority are comparable to those offered by other organizations;*
  - NOW THEREFORE be it resolved that 3.46% be used as the Wage Allocation Factor for the Authority's Wage and Classification Program, Policy Number HAWC-13;*
  - BE IT FURTHER RESOLVED that the 3.46% factor be also applied to the HAWC Salary Range Factors to be used after July 1, 2008 for any new hires.*

III. Upcoming events

- A. The list of “Next Meetings” is on the Agenda this month.