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## TENANT NOTICE OF INTENT TO MOVE

INSTRUCTION TO TENANT: Complete your portion of this form and take two (2) copies to your Landlord for his/her signature. Leave one copy with your Landlord and bring a COMPLETED AND SIGNED copy to the Section 8 Office. Should you have any questions, please call (301)791-3168.

NAME: \_\_\_\_\_

TO: \_\_\_\_\_  
NAME OF SECTION 8 LANDLORD

TODAY'S DATE \_\_\_\_\_

I WOULD LIKE TO MOVE IN ACCORDANCE WITH THE FOLLOWING:

\_\_\_\_\_  
DATE TENANT PLANS TO VACATE UNIT

\_\_\_\_\_  
TENANT'S CURRENT ADDRESS

\_\_\_\_\_  
TENANT'S TELEPHONE NUMBER

I understand that a minimum 30-day written notice is required and must be in accordance with my lease. My security deposit, plus any applicable interest, should be returned to me at the above address or the following forwarding address:

\_\_\_\_\_  
TENANT'S FORWARDING ADDRESS

I also understand that I am liable for any damages that occurred during my occupancy at the above address. Therefore, I would like to be present at the move-out and/or damage inspection. Please notify me of the date and time of the move-out inspection at the address shown above.

\_\_\_\_\_  
TENANT SIGNATURE DATE

**\*\*\*THIS SECTION TO BE COMPLETED BY YOUR LANDLORD\*\*\***

This is to certify that I have received a copy of the NOTICE OF INTENT TO MOVE from my tenant.

\_\_\_\_\_  
LANDLORD SIGNATURE DATE