

HAWC HCV **Participants**



Hours: Mon – Thurs 7:30 am – 4:00 pm; Fri 7:30 am – 12:00 pm; Closed Saturday and Sunday
Spring 2020 – Distributed April 2020
Website: www.hawcmd.org

Please note this newsletter is for voucher holders and is not the same as the newsletter from the Property Management group.

COVID-19 Update

The HAWC offices are closed to all visitors. However, staff are in the office on a rotating basis and are also working remotely. We will respond to your call/e-mail as quickly as possible. Please do NOT come to the offices unless you are dropping something off in the drop box.

Streamlining Annual Recertification's

Due to COVID-19, all annual recertifications are being streamlined. You will receive a packet of documents in the mail. Please carefully review, complete and sign ALL documents sent to you in addition to providing additional documents if requested. If you have questions, please call or e-mail staff.

Reporting Job Changes

Please report all job changes on an Interim Change Form. The form is available in our lobby and on our website: www.hawcmd.org. Hover over "Our Programs" and click on

HCV. You can submit the change via drop box, e-mail, or fax (301)791-2755. We will process as quickly as possible.

Inspections

Housing Quality Standard Inspections are not being conducted in occupied units. If your unit was inspected prior to the closure of offices and there were failures, your landlord and you will be sent a Self - Certification document to sign and return. This allows you and your landlord to confirm corrections to failures were completed without the inspector going into your unit.

UTILITY ALLOWANCE CHANGES

HUD requires that we review our utility allowances every year. After this year's review, the utility allowances have decreased. As a result, your rent may be higher when your annual recertification is completed. HCV staff will be available for questions.

Portability Requests

You must submit a Portability Request form if you want to port. The form is available on

our Website as well as in our lobby.

Administrative Plan Proposed Changes are posted

The proposed changes to the Administrative Plan as well as the HAWC's one year and five year plans are posted on our Website. Please review and if you have recommended changes or comments, send an e-mail to adminplanfeedback@hawcmd.org

HAWC Website

The Interim Change Form and the Intent to Move Form are now both available on our Website.

HCV Contact Information:

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